SURNAME: ………..…………………………………. First name : ……………………

|  |
| --- |
| ACTIVITIES TO BE LED DURING THE TRAINING PERIOD**BTEC national in human service and care**Option « in facility » |

*Document to be filled in by the student and to be presented to the tutor*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **D**: Asked activities **R** : Performed activities  | **PFMP1** | **PFMP2** | **PFMP3** | **PFMP4** | **PFMP5** | **PFMP6** |
| **D** | **R** | **D** | **R** | **D** | **R** | **D** | **R** | **D** | **R** | **D** | **R** |
| **WELCOME, COMMUNICATION  WITH THE FAMILY, HIS FAMILY – INFORMATTION PROCESSING** |
| Participating in welcoming the user and his/her family |  |  |  |  |  |  |  |  |  |  |  |  |
| Receiving and transmiting the user’s needs  |  |  |  |  |  |  |  |  |  |  |  |  |
| Observing the user’s attitudes and behaviour  |  |  |  |  |  |  |  |  |  |  |  |  |
| Completing the documents relating all the activities (monitoring, communication.....) |  |  |  |  |  |  |  |  |  |  |  |  |
| *Participating in the talks with professionals*  |  |  |  |  |  |  |  |  |  |  |  |  |
| *Participating in a meeting for the organisation of the team work*  |  |  |  |  |  |  |  |  |  |  |  |  |
| **USER’S HYGIENE CARES,COMFORT CARES, SAFETY** |
| Helping, performing hygienic body care (face, hands… pad changing, bathing in bed, shower…) |  |  |  |  |  |  |  |  |  |  |  |  |
| Participating personal cares (shaving, denture, make up, …) |  |  |  |  |  |  |  |  |  |  |  |  |
| Participating in measures to prevent bedsores |  |  |  |  |  |  |  |  |  |  |  |  |
| Performing dressing and undressing  |  |  |  |  |  |  |  |  |  |  |  |  |
| Sorting and putting away clothes |  |  |  |  |  |  |  |  |  |  |  |  |
| Making partially or completely a bed.  |  |  |  |  |  |  |  |  |  |  |  |  |
| Seating the user (armchair, bed, help for the toilets, help for the rest, the sleeping…). Using the handling equipment |  |  |  |  |  |  |  |  |  |  |  |  |
| Observing et relaying clinical signs |  |  |  |  |  |  |  |  |  |  |  |  |
| Implementing safety means |  |  |  |  |  |  |  |  |  |  |  |  |
| *Helping in taking medecine according to the regulatory framework* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Measuring the user’s : weight, height, pulse, temperature…* |  |  |  |  |  |  |  |  |  |  |  |  |
| **ACQUISITION OF AUTONOMY AND SOCIAL LIFE** |
| Helping mobilize the user for an activity  |  |  |  |  |  |  |  |  |  |  |  |  |
| Preparing activities |  |  |  |  |  |  |  |  |  |  |  |  |
| Leading or participating in activities |  |  |  |  |  |  |  |  |  |  |  |  |
| *Creating or participating in the creation,and organising a project of activity leading*  |  |  |  |  |  |  |  |  |  |  |  |  |
| *Participating in the organisation of an activity leading project* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Assessing activities and/ or activity leading projects* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Participating in the creation of an individualized project*  |  |  |  |  |  |  |  |  |  |  |  |  |
| *Participating in the setting up of an individualized project* |  |  |  |  |  |  |  |  |  |  |  |  |
| *Participating in campaign of prevention*  |  |  |  |  |  |  |  |  |  |  |  |  |
| *Performing or leading actions related to health education*  |  |  |  |  |  |  |  |  |  |  |  |  |

SURNAME: ………..…………………………………. First name : ……………………

|  |
| --- |
| ACTIVITIES TO BE LED DURING THE TRAINING PERIOD**BTEC national in human service and care**Option « in facility » |

*Document to be filled in by the student and to be presented to the tutor*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **D**: Asked activities **R** : Performed activities | **PFMP1** | **PFMP2** | **PFMP3** | **PFMP4** | **PFMP5** | **PFMP6** |
| **D** | **R** | **D** | **R** | **D** | **R** | **D** | **R** | **D** | **R** | **D** | **R** |
| **PREPARING SNACKS AND DISTRIBUTING MEALS** |
| Preparing snacks, drinks |  |  |  |  |  |  |  |  |  |  |  |  |
| Keeping or restoring the right temperature of food preparations |  |  |  |  |  |  |  |  |  |  |  |  |
| Helping for the preparation of dishes and trays |  |  |  |  |  |  |  |  |  |  |  |  |
| Distributing snacks and meals |  |  |  |  |  |  |  |  |  |  |  |  |
| Helping the user to seat and eat |  |  |  |  |  |  |  |  |  |  |  |  |
| Clearing the  |  |  |  |  |  |  |  |  |  |  |  |  |
| *Participating in organising the distribution of meals* |  |  |  |  |  |  |  |  |  |  |  |  |
| **HYGIENE OF PREMISES, EQUIPMENTS AND TOOLS** |
|  Cleaning the premises, equipments, tools |  |  |  |  |  |  |  |  |  |  |  |  |
| Ensuring the sorting and transport of laundry  |  |  |  |  |  |  |  |  |  |  |  |  |
| Ensuring the recycling of wastes |  |  |  |  |  |  |  |  |  |  |  |  |
| Respecting protocoles, cleaning procedure of premises, equipments and tools |  |  |  |  |  |  |  |  |  |  |  |  |
| *Setting up protocoles, cleaning procedure of the premises*  |  |  |  |  |  |  |  |  |  |  |  |  |
| *Préparing lthe equipment to be sterelised* |  |  |  |  |  |  |  |  |  |  |  |  |
| **MANAGING STOCKS AND TOOLS** |
| Checking stocks (products, consumables …) |  |  |  |  |  |  |  |  |  |  |  |  |
| Estimating and following the use of products, of consumables… |  |  |  |  |  |  |  |  |  |  |  |  |